

# PERSONNEL / PAYROLL INTERFACE WORKAROUND

**CPMS CONTROL NUMBER:** 03-0013R

<b>ISSUE DATE:</b> 22-Aug-03	<b>PR/DAR NO:</b>
<b>RESCIND DATE:</b> 29-Jan-04	<b>REMEDY NO:</b> PR 14212

**PROBLEM :**                    **PERSONNEL**                     **PAYROLL**

Retention Allowance for FWS is a bi-weekly payment that is authorized as a percentage of salary, not to exceed 25% of basic pay and subject to discretionary salary cap at Executive Level I. This allowance is processed in the Other Pay RPA family with NOA 810 and authority code VPG. When the "Other Pay" field is selected on page 2 of the RPA, a DDF is available for input of the retention allowance amount. This amount must be reflected as an hourly rate. Upon update to HR, the following error message is produced: APP-GHR 38585: Warning: The Retention Allowance and Other Pay amounts have been recalculated due to the Total Pay exceeding the Total Pay cap limit. Please review the Retention Allowance and Other Pay Amounts.

**WORKAROUND:**                    **PERSONNEL**                     **PAYROLL**

There is NO systemic process that will accomplish the action properly. HR User will prepare a pseudo SF-50 to document the change in retention allowance and fax the action to the servicing payroll center. The user should also prepare and fax a pseudo SF-50 for subsequent unrelated actions that cannot be updated to HR because of the inability to enter Retention Allowance for FWS records. The fax should include the workaround number "Fwd IAW workaround NR. 03-0013".

Payroll technicians will manually enter the affected data fields to ensure the employee is paid correctly

**DATE TO DFAS/CPMS:** 19-Aug-03

**FIX DATE:** 21-Dec-2004

**PATCH/RELEASE NUMBER:** 51.9

**POC:** CPMS PAY TEAM