

Critical Skills Retention Bonus (CSRB) Agreement

1. Under Title 37 United States Code, Section 323, in consideration for receiving the Critical Skills Retention Bonus, I **[Rank] [First Name] [Last Name], [SSN], [Core ID]**, agree to remain on active duty for **[Number of Years]** from the agreement effective date.
2. The effective date of this agreement will be the date it is approved by HQ AFPC. (The line that goes here should be deleted) I realize that this agreement is binding from the effective date through the end of my incurred ADSC.
3. The CSRB bonus I am entitled to receive is:

[Core ID] \$10,000 per year **[Number of Years]** Active Duty Service Commitment
4. I certify that I meet all the qualifications of the bonus.
 - a. I have a core ID of 32E, 33S, 61S, 62E, or 63A, and will not attempt to change my core AFSC during the course of this agreement
 - b. I do not have a date of separation within four years of the effective date, and will not establish a date of separation within the window of my ADSC
 - c. I have not completed more than 25 years of active duty and will not complete 25 years of active duty prior to completion of the CSRB ADSC
5. I understand that in the event of any of the following actions, my CSRB entitlement will stop and the unearned portion of the CSRB paid me is considered a debt to the United States Government and will be recouped on a pro rata basis:
 - a. Permanent disqualification from AFSC due to misconduct or willful neglect (including security clearance suspension).
 - b. Dismissal.
 - c. Discharge for cause.
 - d. UCMJ punishment.
 - e. Administrative action resulting in establishment of an unfavorable information file (UIF) as recommended by my senior rater.
 - f. Separation after declination for selective continuation.
 - g. Voluntary retirement/separation (see item 6 below).
 - h. Mandatory separation as directed by Title 10 U.S.C. statutory retirement requirements.
6. Should I desire to retire or separate prior to completion of my CSRB ADSC, I must request a waiver. Approval or disapproval will be made by the Secretary of the Air Force.
7. I understand that this agreement does not guarantee that I will be allowed to continue serving until I complete the ADSC established under this agreement.
8. In the event of my death, if the death is in the line of duty, a lump sum in the total amount of payments remaining unpaid under the CSRB agreement at the time of death will be included in the final settlement of my military pay account.

Signatures imply that the following statement was read and understood by all signatories.

Member was counseled from the CSRB instructional information provided on the CSRB website, and the current year implementation message. The member understands the conditions set forth by this agreement. Member understands that approval of this agreement is contingent on available funding. Furthermore, the member understands that entering into this CSRB Agreement when they do not meet all eligibility requirements

invalidates this agreement. Member understands that AFPC/CC has final authority in determining eligibility. Member has been counseled to ensure their records are current, in order to validate their personal eligibility to enter into this agreement. Errors made in the processing of this agreement or the processing or payment of funds for this agreement will be corrected to match the payments and conditions authorized to the member under the rules of the current CSRB program.

Eligible Members Signature
[First Name] [Last Name], [Rank]
[Members Phone #]
[Members email]

Date

RECOMMEND APPROVAL/DISAPPROVAL

CSRB Supervisors Signature

Date

Typed Name and Grade of CSRB Supervisor

FOR AFPC USE ONLY

CSRB Agreement Application is APPROVED / DISAPPROVED

Effective Date: _____

Approving Officer: _____
Signature

Typed Grade/Name of Approving Officer