

SUBJECT: All CPF E-mail – Reservists & Retroactive Reimbursement of FEHB  
Premiums  
SENT: Friday, 4 June 2004

On 24 May 04 we sent an ALL CPF E-mail advising the Office of the Deputy Secretary of Defense had issued a letter establishing procedures for DoD agencies to reimburse the employee's share of health benefit premiums for any covered employee who was called to active duty for more than 30 days in support of a contingency operation on or after 8 Dec 95. The purpose of this E-mail is to provide you a copy of the procedures employees will use to submit a claim.

The procedures contain eligibility information and instructions for employees to use in preparing and submitting their claims for retroactive reimbursement of FEHB premiums. The procedures are located on the BEST Homepage at [www.afpc.randolph.af.mil/dpc/best/menu.htm](http://www.afpc.randolph.af.mil/dpc/best/menu.htm) and [www.afpc.randolph.af.mil/dpc/best/res-emp-info.htm](http://www.afpc.randolph.af.mil/dpc/best/res-emp-info.htm), and are available as Fax Document #1007 via the BEST automated phone system fax module.

[We also issued] BEST Benefits Bulletin 2004-1 announcing the procedure, which was sent out via the BEST Newsletter subscriber service. [It is available on the Web at [www.afpc.randolph.af.mil/dpc/best/newsletters.htm](http://www.afpc.randolph.af.mil/dpc/best/newsletters.htm). We are working a Public Affairs article and will include an article in the next BEST Newsletter, scheduled for release during the latter part of Jun 04.

Air Force-serviced civilian employees who have additional questions may contact a Benefits and Entitlements Service Team (BEST) counselor by calling 1-800-616-3775, Press 2 for Civilian, and then Press 2 for Benefits and Entitlements. Employees located in foreign areas will dial the toll-free AT&T direct access number for the country in which located, then 800-997-2378. Hearing impaired employees may reach a counselor by calling TDD 1-800-382-0893, or commercial 565-2276 if within the San Antonio area. Benefits counselors are available Monday through Friday, 7 a.m. to 6 p.m. Central Standard Time.

If you have electronic capability, please forward this E-mail to all directorates/organizations at your base and ask that they forward it to all levels within their organization. We ask that employees pass this information on to individuals they know who were on active duty on/after 8 Dec 95, including those who may now be retired or working for agencies other than the DoD, or to the spouse of any who are deceased so that the spouse may file a claim.

As always, thank for your support.

Chief, Benefits and Entitlements  
AFPC/DPCMB